

**BOARD OF SELECTMEN  
MEETING MINUTES – March 25, 2013**

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7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

**MEMBERS PRESENT:** William Pantazis, Chairman  
Leslie Rutan, Vice Chairman  
Jeff Amberson, Clerk  
Dawn Rand  
Aaron Hutchins

\*Pledge of Allegiance

**APPROVAL OF MINUTES – MARCH 11, 2013 REGULAR MEETING**

Selectman Rand moved the Board vote to approve the meeting minutes of the March 11, 2013 regular meeting as submitted, Selectman Amberson seconded the motion; all members voted in favor.

**7:00 p.m. - PUBLIC HEARING**

To consider an application from Church Street Village Condominium Association to amend the existing Underground Storage License for premises located at 344 Church Street.

Mark Ohagan from Church Street Development was present to request an amendment to the existing Underground Storage License for premises located at 344 Church Street (Church Street Village Condominiums). The original license requested a total of 13,000 gallons of propane gas to be stored in (13) underground storage tanks (USTs).

Mr. Ohagan informed the Board that the amended license application requests the same amount of propane gas to be stored in (12) 1,000 gallon USTs and (2) 500 gallon USTs. The change from (13) 1,000 gallon USTs to the (12) 1,000 gallon UST's and (2) 500 gallon UST's was made to accommodate a duplex unit located at 32 Fall Drive.

Fire Chief Durgin recommended approval of the requested amendment provided that the conditions from the existing license be adhered to. There were no comments from members of the audience.

Selectman Amberson moved the Board vote to amend the existing Underground Storage License for premises located at 344 Church Street (Church Street Village Condominiums) to reflect a total of 13,000 gallons of liquid propane gas to be stored in (12) 1,000 gallon and (2) 500 gallon underground storage tanks; Selectman Rand seconded the motion; all members voted in favor.

**7:05 p.m. - JOINT PUBLIC HEARING WITH APPROPRIATIONS COMMITTEE  
FY 2014 Proposed Budget.**

Present for the Appropriations Committee were Chairman Elaine Kelly and members Richard Nieber, Janice Hight, Robert D'Amico, Anthony Poteete and Dan McInnis.

Also present in the audience were Financial Planning Committee Chairman Jason Perreault, School Superintendent Charles Gobron, Business Director Cheryl Levesque, Finance Director June Hubbard-Ward, Town Accountant Jason Little and Assistant Town Administrator Kim (Hood) Foster.

At 7:10 p.m., Chairman Kelly called the meeting of the Appropriations Committee to order.

Mr. Coderre presented the FY2014 Proposed Budget, which included the latest information available regarding revenue projections and departmental expenditure requests. The FY2014 Operating Budget for all funds, including General Government, Northborough K-8, Regional High School, Assabet Valley Regional High School and Special Warrant Articles is \$56,200,381 or a 3.99% increase over FY2013. The FY2014 estimated tax impact is \$145 on the average single family home valued at \$383,652. Mr. Coderre added that if the Local Option Meals and Hotel revenues are adopted at the Annual Town Meeting, the tax impact would be reduced by approximately \$35.

Following his presentation, Mr. Coderre thanked the members of the Financial Team – Assistant Town Administrator Kim (Hood) Foster, Finance Director June Hubbard-Ward and Town Accountant Jason Little. He also extended his appreciation to the members of the Financial Planning Committee, Appropriations Committee and School Superintendent.

Several questions and comments were heard from members of the Board of Selectmen and the Appropriations Committee. Chairman Pantazis expressed his appreciation to Mr. Coderre and his Financial Team, the School Superintendent and the Appropriations Committee for their collaborative efforts in bringing forth a FY2014 Budget that meets the goal and objectives of the Board of Selectmen.

Chairman Pantazis closed the public hearing.

At 8:25 p.m., the Appropriations Committee adjourned from the Joint Public Hearing.

## **REPORTS**

### Aaron Hutchins

- Noted that Christopher Benestad has decided to not renew his term on the Youth Commission and that a vacancy is now available. Added that the Commission also has student liaison positions. Encouraged students to apply.
- Encouraged residents to attend the Annual Town Meeting on April 22<sup>nd</sup>.

Dawn Rand

- Expressed concern over the number of traffic signs throughout the downtown area and asked the DPW Director to convey these concerns to the Massachusetts Highway Department, who is in charge of the downtown traffic project.

Jeff Amberson, Clerk

- Noted that the Algonquin Robotics Team competed at the WPI Regional competition on March 9<sup>th</sup>, where the team won the Chairman's Award. The Chairman's Award qualifies the team for the championship competition to be held April 24-28 in St. Louis. Offered his congratulations to the students and wished them luck in St. Louis.

Leslie Rutan, Vice Chairman

- Noted that Northborough has 15 residents ranging in ages 24 to 53 who will be running in this year's Boston Marathon on April 15<sup>th</sup>.
- Attended an AP Biology presentation at Algonquin High School.
- Announced that the Algonquin Lip Dup Team placed third in the category "public relations" at the DECA Conference in Boston on March 16<sup>th</sup>. They have qualified for the International Career Development Competition to be held in Anaheim, California April 23-28.
- Noted that the Algonquin High School Jazz Band received a gold medal in the Jazz State Finals at Framingham High School. As a result, they will be playing at the Hat Shell in Boston in May.
- Noted that the Community Affairs Committee is presenting a Women's Author Series. Northborough resident Sheryl Nixon will be speaking about her book "In the Blink of an Eye" at the Library on Saturday, April 13<sup>th</sup> from 10am-2pm.

William Pantazis, Chairman

- No report.

John Coderre, Town Administrator

- No report.

**PUBLIC COMMENTS**

None.

**APPROVE/EXECUTE WARRANT FOR ANNUAL TOWN MEETING**

Mr. Coderre indicated that based on feedback received from our Legislative delegation, there is one minor change in the form of additional language that was added to the three home rule petition articles. Otherwise, there are no other changes and the warrant is ready for execution.

Selectman Rand moved the Board vote to approve and execute the Warrant for the April 22, 2013 Annual Town Meeting; Selectman Amberson seconded the motion; all members voted in favor.

**APPROVE/EXECUTE WARRANT FOR ANNUAL TOWN ELECTION**

Selectman Hutchins moved the Board vote to approve and execute the Warrant for the May 13, 2013 Annual Town Election; Selectman Rand seconded the motion; all members voted in favor.

**MEETING SCHEDULE FOR MAY - AUGUST**

Due to some scheduling conflicts, the Board agreed to postpone setting the meeting schedule for May through August to the April 8<sup>th</sup> Board Meeting.

**EXECUTION OF CEMETERY DEED A912**

Selectman Hutchins moved the Board vote to execute Cemetery Deed A912; Selectman Amberson seconded the motion; all members voted in favor.

**OTHER BUSINESS**

None.

**8:45 p.m. - EXECUTIVE SESSION**

Selectman Rand moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Amberson seconded the motion; the roll call vote was taken as follows:

|          |       |          |       |
|----------|-------|----------|-------|
| Hutchins | “aye” | Rutan    | “aye” |
| Rand     | “aye” | Amberson | “aye” |
| Amberson | “aye” |          |       |

Chairman Pantazis announced that the Board would return from Executive Session only to adjourn.

**ADJOURNMENT**

Selectman Hutchins moved the Board vote to adjourn; Selectman Amberson seconded the motion; all members voted in favor.

Meeting adjourned at 9:25 p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

Documents used during meeting:

1. March 25, 2013 Meeting Agenda.
2. March 11, 2013 Meeting Minutes.
3. Information packet – Public Hearing for Underground Storage License
4. Information packet – FY2014 Proposed Budget.
5. Annual Town Meeting Warrant.
6. Annual Town Election Warrant.
7. Memo – Meeting Schedule.
8. Cemetery Deed.